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Agreements of the Interamerican Scout Commitee 2019

Agreement 01/2019

Given that it is the institutional duty of the Interamerican Scout Committee to comply with and enforce the current Regional Constitution, by virtue of which and in application of Article 19 section b of the mentioned Constitution of the Interamerican Scout Region, it decides that the elected member of the Regional Committee José Antonio Tapia loses his condition of member of the Regional Committee.

Requests the Executive Secretary of the Regional Committee to notify José Antonio Tapia of the agreement taken, as well as to notify the Association of Guides and Scouts of Chile, a Member Organization that nominated him to participate in the election held at the 26th Regional Conference Houston 2016, where he was elected to the position of elected member of the Regional Committee.

Additionally and also as a consequence of the mentioned loss of condition as a member of the Regional Committee, it agrees to proceed to cover the vacancy in accordance with the establish of Article 18 of the Constitution of the Interamerican Scout Region.

Agreement-02/2019

The proposed agenda for the meeting of February 17, 2019 was approved, including the suggested point to discuss, regarding the analysis on the change of address of the Regional Office.

Agreement-03/2019

The Team Charter for the Interamerican Scout Committee 2018-2021 was approved.

Agreement-04/2019

It was approved to modify the text of numeral 2.9 (d) of the Standing Orders of the RC to: "In case of a tie, a fourth interim will be declared to continue after this, with the discussion. If the tie persists, the RC Chairperson will have a quality vote. "

Agreement-05/2019

It was approved to modify the text of numeral 1.2.2 (b) of the Standing Orders of the RC to: "In the event that the vacancy occurs by resignation, it shall take effect from the date on which the Chairperson and/or the Executive Secretary receive the information".

Agreement-06/2019

It was approved to change the text of number 2.11 (e) of the Standing Orders of the RC based on the change approved in Agreement 04/2019.



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Agreement-07/2019

It was approved to change the text of number 2.6 (a) of the Standing Orders of the RC to: "When accepting the election or the appointment, the members of the RC commit themselves to attend the scheduled sessions, except for reasons of overwhelming force or fortuitous event whose case must inform in writing to the Executive Secretary of the RC through the established official media".

Agreement-08/2019

It was approved to add a point to numeral 2.6 of the Standing Orders of the RC as follows: "c) For all communications established by these Standing Orders, official means are considered: electronic mail, printed or handwritten documentation".

Agreement-09/2019

It was approved to remove from section 4.1 of the Standing Orders of the RC sections (a), (b) and (c)".

Agreement-10/2019

It was approved to add a point to number 2.15 of the RC Standing Orders as follows: "c) All members of the RC commit to signing and complying with the confidentiality agreement".

Agreement-11/2019

It was approved that in compliance with Conference Resolution 12/2018, the Regional Committee instructs the Steering Committee to invite one of the Youth Advisors permanently to its sessions. The Youth Advisors are asked to establish the calendar in which each of them will attend this invitation, ensuring that each one of them fulfils a period of 50% of the time between this agreement and the next Conference.

Agreement-12/2019

The Interamerican Scout Committee will draft a proposal to modify the Regional Constitutional in its article 20 so that a Youth Advisor can be considered as a permanent member of the Steering Committee.

Agreement-13/2019

It was agreed to change the wording of the composition in the Terms of Reference of the Steering Committee, based on agreement 11/2019 that indicates that the Youth Advisors are permanent guests of the Steering Committee and adding that depending on the agenda of each meeting, the Steering Committee may invite external persons to the Committee to attend to the corresponding topics.

Agreement-14/2019

It was agreed to amend the literal (b) of the Functions in the Terms of Reference of the Steering Committee as follows: "In case of urgent matters between meetings of the RC, the Steering Committee is empowered to make decisions, and must inform the RC of the same, in a term no longer than a week later. "



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Agreement-15/2019

The Terms of Reference of the Steering Committee were approved with the amendments approved in agreements 13/2019 and 14/2019.

Agreement-16/2019

It was approved to include in the Standing Orders of the RC the article referring to the mechanism of succession of the Steering Committee: "In case of temporary or absolute absence of the Chairperson, the 1st. Vice Chairperson or 2nd. Vice Chairperson of ISC, they will be replaced in accordance with the following mechanism:

- a) The temporary or absolute absences of the Chairperson of the ISC will be covered by the 1st. Vice Chairperson and the 2nd. Vice Chairperson will cover the faults of the 1st. Vice Chairperson for being this one covering the faults of the Chairperson. In the same way we will proceed in case of temporary or absolute absences of the 1st. Vice Chairperson.*
- b) In case of temporary or absolute absence of the 2nd. Vice Chairperson, Chairperson and 1st. Vice Chairperson of the ISC will proceed to temporarily appoint a 2nd. Vice Chairperson among the Elected Members of the ISC.*
- c) In the event of temporary or absolute absence of another member of the ISC, the Chairperson shall assume the tasks and responsibilities of the member on an interim basis.*
- d) The implementation of the present mechanism of succession to cover the temporary or absolute absences of the members of the Steering Committee, the ISC "only" will give rise to interim appointments, which will be valid until the next face-to-face meeting of the Regional Committee.*
- e) At the next ISC face-to-face meeting, a new election will be held to occupy the position (s) of the Steering Committee that have become vacant in accordance with Article 1.2 of these Standing Orders.*

Agreement-17/2019

The Standing Orders of the Regional Committee were approved with the amendments approved at this meeting and is added as Annex of this minutes.

Agreement-18/2019

It was approved that the amended Standing Orders will be sent by the Regional Office, in the shortest possible time, to the World Scout Committee for approval.

Agreement-19/2019

It was approved that the next meeting of the Regional Committee will be in Miami, United States, after the Meeting of the Caribbean Networks, on Sunday, June 23 in the afternoon and Monday, June 24 all day.

Agreement-20/2019

It was approved that all RC members will send their comments and suggestion of changes to the confidentiality agreement document to Lyda Pavon within 8 days after the meeting to make the respective adjustments. It will then be voted electronically to



approve the final draft. The confidentiality agreement will be sent to the Executive Secretary.

Agreement-21/2019

Volunteer members of the Core Coordinator of the Regional Networks were approved to: Vitor Augusto Gay from the Uniao dos Escoteiros do Brasil for the Youth Programme Network, Luis Alberto Bermudez from the National Scout Association of Panama for the Adults in Scouting Network, Peggy Chaves from the Guides and Scouts Association of Costa Rica for the Institutional Development Network and Connie Soto from the Guides and Scouts Association of Costa Rica for the Communications Network.

Agreement-22/2019

The creation of the Working Groups and Subcommittees of the Regional Committee and the distribution of the members of the Regional Committee in each of the groups and in the Regional Networks were approved as follows:

Regional Networks	Regional Committee Members	IARSC Members
Youth Programme	Jimena Ojeda	Mauricio Veayra
Youth	Diego Linares	Laura Delgado
Adults in Scouting	Rubem Tadeu	Janet Márquez
Communications	Joaquín Parafita	Susana Salguero
Institutional Development	Arturo León	José Gabriel Criollo

Working Groups	Regional Committee Members	IARSC Members
Partnerships	Diego Linares Joaquín Parafita	Laura Delgado José Gabriel Criollo
Events	Arturo León	Mauricio Veayra Alfredo Musse
Gender Equality	Rubem Tadeu Jimena Ojeda	Alfredo Musse Janet Márquez
Strategy Monitoring	Daniel Corsen Armando Aguirre Lyda Pavón	Raúl Sánchez

Subcommittees	Regional Committee Members	IARSC Members
Budget and Finances	Enzo Defilippi Ajey Chandra Marcelo Guerra	Anibal Goti
Regional Decision Committee (MoP)	Lyda Pavon	Laura Delgado
Recognition Committee	No apply	Susana Salguero



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Agreement-23/2019

The Terms of Reference of the Partnerships Working Group were approved with the proposed adjustments: Add one more member of the RC and remove "with the right to vote".

Agreement-24/2019

The Terms of Reference of the Honours and Awards Committee were approved with the proposed adjustment: Extend the period from one year to three years.

Agreement-25/2019

The Terms of Reference of the Regional Decision Committee (MoP) were approved with the proposed adjustment: Clarify that it is for the Messenger of Peace projects by always placing the term (MoP) followed by the name.

Agreement-26/2019

The Terms of Reference of the Gender Equality Working Group were approved with the proposed adjustments: Adjustments in the form and common aspects.

Agreement-27/2019

The Terms of Reference of the Strategy Monitoring Working Group were approved with the proposed adjustments: Add the Youth Advisors as permanent guests of the Steering Committee.

Agreement-28/2019

The Terms of Reference of the Sub-committee of Budget and Financial Development with the proposed adjustments were approved: Add to the responsibilities "Propose policies that ensure the generation of resources to support the activities related to the Regional Plan." The amended Terms of Reference of the Working Groups are included as Annex B of this minutes.

Agreement 29/2019

The following distribution of the members of the Interamerican Scout Committee was approved to be in contact with the National Scout Organizations:

ISC MEMBER	ORGANIZATION	IARSC MEMBER
Diego Linares	ARGENTINA	Janet Márquez
Armando Aguirre	ARUBA	Laura Delgado
Arturo León	BAHAMAS	Alfredo Musse
Daniel Corsen	BARBADOS	Laura Delgado
Arturo León	BELIZE	Alfredo Musse



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المنظمة العالمية للحركة الكشفية

Daniel Corsen	BOLIVIA	José Gabriel Criollo
Jimena Ojeda	BRAZIL	Mauricio Veayra
Joaquín Parafita	CANADA (EN)	Alfredo Musse
Armando Aguirre	CANADA (FR)	Raúl Sánchez
Enzo Defilippi	CHILE	Raúl Sánchez
Enzo Defilippi	COLOMBIA	José Gabriel Criollo
Lyda Pavón	COSTA RICA	Janet Márquez
Diego Linares	CURAZAO	Laura Delgado
Rubem Tadeu	DOMINICA	Alfredo Musse
Enzo Defilippi	DOMINICAN REPUBLIC	Mauricio Veayra
Armando Aguirre	ECUADOR	Susana Salguero
Lyda Pavón	EL SALVADOR	Raúl Sánchez
Rubem Tadeu	GRENADA	Alfredo Musse
Armando Aguirre	GUATEMALA	Susana Salguero
Joaquín Parafita	GUYANA	Laura Delgado
Lyda Pavón	HAITÍ	Susana Salguero
Jimena Ojeda	HONDURAS	Mauricio Veayra
Daniel Corsen	JAMAICA	Alfredo Musse
Diego Linares	MEXICO	Raúl Sánchez
Arturo León	NICARAGUA	Janet Márquez
Diego Linares	PANAMA	Raúl Sánchez
Rubem Tadeu	PARAGUAY	Janet Márquez
Arturo León	PERU	José Gabriel Criollo
Joaquín Parafita	ST LUCIA	Laura Delgado
Joaquín Parafita	ST VICENT AND THE GRANADINES	Laura Delgado
Joaquín Parafita	SURINAM	Laura Delgado
Jimena Ojeda	TRINIDAD & TOBAGO	Alfredo Musse
Daniel Corsen Jimena Ojeda	USA	Alfredo Musse
Jimena Ojeda	URUGUAY	José Gabriel Criollo
Rubem Tadeu	VENEZUELA	Mauricio Veayra

Agreement-30/2019

The minutes of the previous meeting held in Panama City, Panama, with the proposed changes were approved.



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Agreement-31/2019

The proposed change in the Conflict of Interest Policy of the Regional Committee was approved:

Step 4

In accordance with Articles 13, 16 and 19 of the Regional Constitution, in the event that a ISC Member is potentially involved in a conflict of interest and does not voluntarily declare it to proceed as established in the previous procedure, a ISC Member who is aware of this will immediately inform the Executive Secretary of the ISC Steering Committee.

The Steering Committee of the ISC will make an evaluation of the information received and in the event that, in its judgment, it considered that if the conflict of interest exists, it will proceed to communicate directly with the Member immersed in it and will ask it to voluntarily comply with its duty to expose the conflict of interest that affects it.

In the event that the ISC Member affected by the conflict of interest refuses to expose it, the Steering Committee of the ISC will include the topic on the agenda of its next session and the ISC must decide on it.

In the event that the Member of the ISC affected by the conflict of interest is one of the Members of the Steering Committee, the same procedure as indicated above will be followed. The Member of the Steering Committee allegedly affected by a conflict of interest will refrain from participating in the process corresponding to the resolution of this situation.

The Member of the ISC supposedly immersed in a situation of conflict of interest will abstain from voting in the process corresponding to the resolution of this situation.

Agreement-32/2019

It was approved that the liaison of the Regional Committee for JamCam 2020 in Brazil be Joaquin Parafita.

Agreement-33/2019

It was approved that the liaison of the Regional Committee for the Moot in Argentina be Arturo Leon.

Agreement-34/2019

It was approved that the liaison of the Regional Committee for the Regional Conference in Paraguay be Rubem Tadeu.

Agreement-35/2019

It was approved that the allocation of resources donated this year be 60% for the operation of the Regional Office and 40% for projects.



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Agreement-36/2019

It was approved that of the 40% destined for projects, 11,520 USD will be used to cover the costs of the opening dinner of the Regional Conference.

Agreement-37/2019

The budget of the Interamerican Scout Foundation for the year 2019 was approved.

Agreement-38/2019

It was approved that the fiscal address of the Interamerican Scout Foundation be transferred to Panama.

Agreement-39/2019

It was approved that Marcelo Guerra investigate the best way to transfer the payment mechanism of the donations of the Interamerican Scout Foundation that is made through Paypal to the donation platform of the World Scout Foundation.

Agreement-40/2019

The co-optation procedure was approved for the new member of the Regional Committee, due the vacancy. The procedure is added as Annex C of this minutes.

Agreement-41/2019

It was approved to carry out a study of the costs involved for the Regional Office to be in building 172 at the City of Knowledge.

Agreement 42/2019

The minutes of the meeting held on February 17 and 18, 2019 in Panama City, Panama, were approved.

Agreement 43/2019

It was approved to modify the Terms of Reference of the Partnerships Working Group to include 4 volunteers in its composition.

Agreements 44/2019

It was approved to modify the Terms of Reference of the Regional Events Working Group to include 2 volunteers in its composition.



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المنظمة العالمية للحركة الكشفية

Agreement 45/2019

After having carried out the cooptation process, the Interamerican Scout Committee decided to incorporate Betsaida Montero as a member of the Interamerican Scout Committee for the period 2018-2021.

Agreement 46/2019

The agenda for the meeting on 23 and 24 June was adopted.

Agreement 47/2019

The Spanish version of the Confidentiality Agreement of the Inter-American Scout Committee was approved, which will be verified to ensure that version in Spanish and English match. It will be sent by email to be signed by each member of the committee.

Agreement 48/2019

It was approved to modify the Terms of Reference of the Regional Events Working Group to include two volunteers in its composition.

Agreement 49/2019

Was approved to modify the terms of reference of the Gender Equality Working Group to include 3 Volunteer Members.

Agreement 50/2019

It was approved the inclusion of Gabrielle Landry from Canada, Ezequiel Tobias Leiro from Argentina and Rebecca Pizzi Rodrigues from Brazil as voluntary members of the Gender Equality Working Group.

Agreement 51/2019

Mark Chalouhi from Canada, Javier Sandoval from Costa Rica, Kenny Pua of Colombia, and Diana Jazmin Andrade from Mexico were approved as volunteer members of the Partnerships Working Group.

Agreement 52/2019

Ashton Eldon from Belize, William Ralph Akam from Canada, Mellissa Senna from Brazil and Favio Rafael Chumpitaz from Peru were approved as volunteer members of the Regional Events Working Group.

Agreement 53/2019

It was approved to grant a period of 30 days from today (23 June 2019) as the deadline for submitting the working plans of each group.

Agreement 54/2019

It was given the endorsement to the Regional Budget for the period 2019-2020, which will allow it to be sent to the Finance Committee of the World Scout Committee, to be consolidated with the other support centres of the World Scout Bureau and to be submitted to the approval of the World Scout Committee at its next meeting.

Agreement 55/2019



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It was approved that the venue for the X Inter-American Scout Summit will be the city of Quito, Ecuador. This Summit will be organized by the Association of Scouts of Ecuador.

Agreement 56/2019

It was approved to send a letter to Scouts of Argentina requesting that by the next meeting of the Committee they should already have signed the Memorandum of Understanding, the place of the event have been defined and a complete working plan been sent.

Agreement 57/2019

The logo concept, presented by the Association of Scouts of Paraguay for the Youth Forum and the Conference in 2021, was approved.

Agreement 58/2019

It was approved that the duration of the agenda for the Youth Forum and the Regional Conference in 2021 be 9 days including arrival and departure days.

Agreement 59/2019

It was adopted as the basic and fundamental requirement for taking decisions with regard to the candidatures of the NSOs to regional events, that the NSOs applicants are in the Global Support Cycle, using the GSAT.

Agreement 60/2019

It was approved to recommend to the Regional Director, in conjunction with the Secretary-General, to continue the analysis of the possibility of moving the office to another building in Panama City, in order to reduce the costs currently incurred.

Agreement 61/2019

It was approved to conduct the next meeting of the Inter-American Scout Committee on 23 and 24 November in Panama City.

Agreement 62/2019

It was approved to renew the appointment of Fernando Brodeschi as coordinator of the Awards and Recognitions Committee of the Inter-American Scout Committee for a new term.

Agreement-63/2019

The agenda for the 23 and 24 November meeting was adopted.

Agreement-64/2019

It was agreed to request the Regional Office, the audited financial statements with the cash flow, cash flow source of cash, comparison of the implementation with the budget, including the accounts receivable to the NSOs by its contribution of 7.5% of regional events, the explanation of the origin of the values not identified and the procedure for the management of the accrual.

Agreement-65/2019

It is approved to amend Key Performance Indicators 7.1, 7.2 and 7.3 of the Regional Plan "Common Vision, Individual Commitment" because the values established in the first year of implementation have been reached.



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The text of the new Key Performance Indicators is:

7.1. At least 23 NSOs implement two of the Youth Engagement models linked to the Regional Youth Engagement Policy.

7.2. At least 18 NSOs have an up-to-date National Youth Engagement Policy, consistent with World and Region policies.

7.3. At least 18 OSN incorporate young people under the age of 30 into their government and executive bodies at the national level.

Agreement-66/2019

It is approved to amend the Regional Plan 2018-2021 "Common Vision, Individual Commitment" in its objective No. 2 as follows:

2.- Implement Safe-From-Harm World Policy mechanisms, maintaining the Key Performance Indicator: 2.1. At least 7 NSOs have a Safe-from-Harm National Policy aligned with World Policy.

Agreement-67/2019

It is approved to amend the Regional Plan 2018-2021 "Common Vision, Individual Commitment" in its objective No. 11 as follows:

11. Increase the quality of institutional development with emphasis on Strategic Planning, Good Governance, Financial Development and Risk Management. Adding the Key Performance Indicator: 11.5 at least 17 NSOs have Risk Management Plans and periodically review and update them.

Agreement-68/2019

It was approved the Work Plan of the Working Group of Strategic Partnerships. The group should present a plan of the Strategic Partnership Activity that it intends to do in the workplan and should submit a progress report at each meeting of the ISC.

Agreement-69/2019

It was approved the Work Plan of the Working Group of Gender Equality. It was requested to add the introduction and the resolution that gave origin to the Working Group.

Agreement-70/2019

The Work Plan of the Regional Events Working Group was adopted in the new version submitted, adding the introduction and the resolution that gave origin to the Working Group.

Agreement-71/2019

It was approved the dates 4 and 5 May for the realization of the next meeting of the ISC in Panama City, Panama, and the Monday 30 November for the second meeting of the year 2020 in the city of Quito, Ecuador.

Agreement-72/2019



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The Regional Office was requested to carry out a risk matrix for upcoming regional events from a regional perspective.

Agreement-73/2019

It was approved to change the terms of reference of the Regional Events Working Group to include an additional member of the ISC.

Agreement-74/2019

It was approved to include Bethsaida Moreno as a member of the Working Group of Regional Events.

Agreement-75/2019

It was approved to hold the 28th Conference Interamerican Scout between the 20 and the 27 of September of 2021. Once the Youth Forum and Conference scheme is defined, the exact dates will be defined.

Agreement-76/2019

It was approved to form a Working Group consisting of two members of the Committee (one to complete its term of office in 2021 and one to continue after 2021), a Youth Advisor, one of the Youth Network coordinators and two members of the Regional Office. The terms of reference should be submitted by 9 December 2019 and will present a proposal for a Forum and Conference for the next meeting of the ISC.

Agreement-77/2019

It was approved that the people who will form the Working Group for Forum and Conference are Enzo Defilippi and Betsaida Moreno by the ISC, Joaquín Parafita as Youth Advisor, Raúl Sánchez and Mauricio Veayra as members of the Regional Office and one of the coordinators of the Youth Network.

Agreement-78/2019

It was approved to reconsider the previous agreement of the dates approved for the Regional Conference and the ASP will be asked for additional elements to justify the proposed dates for the Conference, to be submitted by 1 January 2020.

Agreement-79/2019

It was confirmed the reception of the letter sent by Carlos Paredes, Chairperson of the Association of Scouts of Peru, in which he requests the cancellation of the remaining balance of the payment of the debt of 7.5% of the income by registration of the III Interamerican Scout Moot, Peru 2018. The Inter-American Scout Committee does not approve of cancelling the debt, as the payment of 7.5% of the income from registration of the III Inter-American Scout Moot is a commitment that was accepted by the Association of Scouts of Peru when organizing it. By what approves the following scheme of payment in the amount of 27,703.06 USD (twenty-seven thousand seven hundred three dollars of the United States 06/100), corresponding to the balance not yet paid to the 07 of October of 2019.

- *A payment of \$ 500.00 (five Hundred United States dollars 00/100) before December 31, 2019.*



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- *The remaining balance (27,203.06 USD) in six payments of 4,533.84 USD (Four thousand five hundred thirty-three dollars of the United States 84/100) on the following dates: April 30, 2020 July 31, 2020 October 31, 2020 April 30, 2021 July 31, 2021, and last payment prior to the 28th inter-American Scout Conference.*

Agreement-80/2019

It was agreed that a letter will be sent to the Jamaica Scout Association to invite them to make their National Assembly.

Agreement-81/2019

It was agreed that the person who will be representing the Inter-American Scout Committee at the World Strategic Planning Workshop in Kuala Lumpur, Malaysia, in February 2020 will be Joaquin Parafita and that the "Growth Champion" will be Lyda Pavón.